

Board of Directors Meeting
 April 30 – May 1, 2021
 Missoula, MT and Virtual Meeting by Zoom

Meeting Minutes

I. Attendance

The following Board members were present through Zoom: Joyce Casey, Noel Kegel, Maria Elena Price, George Mendes, Steve Seto, Jenny Park, Elizabeth Kiker, Rich Tauer

Consent agenda and meeting minutes

- January meeting minutes approved
- Finance charter approved
- May 13-14, 2022 meeting date approved
- Other items not approved at this time; discussion delayed until later in the agenda.

First visiting cyclists arrived on 4/29! Greeting cyclists will be greeted in the conference room for the start of the visiting cyclist season.

Mission moment: John Pope Washington State DOT on the USBRS

Staffing updates and introductions

Values and Vision Statement

ADVENTURE CYCLING ASSOCIATION VALUES

BUILD INCLUSIVE COMMUNITY	FUN & MEANINGFUL	TRUST & RESPECT	OPEN-MINDED
We are committed to building a diverse, inclusive, and welcoming organization and cycling community, one that centers equity and justice. We strive to be collaborative, internally and externally, to develop a shared sense of belonging.	We bring a sense of humor and joy to our work while creating meaningful and fulfilling experiences for ourselves and the cycling community.	We take responsibility and are accountable for our actions. We communicate with transparency and honesty to build and maintain trust and respect.	We strive to be open-minded, innovative and to see value in new and different ideas. We encourage personal and professional growth and empower our staff and board to contribute their best to Adventure Cycling, while celebrating our successes and learning from our failures.

Action Item: Suggestion to add the word “organizational” after “Adventure Cycling.

Strategic Plan / HLI Alignment: status update

Action item: Specificity in measurement will be in annual operating plan.

Summary: Board members report concurrence with the language of the strategic direction.

Action: determining a reporting mechanism on the ops plans.

Planning: process, timeline, status

From Finance: request for multi-year budgets or at least program investment and budget view to see multi-year planning. In particular when investments will pay off later. This really comes into play for investment projects.

FY2021 Budget update

Departmental highlights and Q&A

Executive Session

Action: Task force of staff/board formed to determine Life Member Funds use and policy. Task force will share updated policy to full board at next meeting.

Meeting break until 10am Saturday

May 1

Call to order at 9:30

Leadership Council: Introductions and Recommendations Committee Updates

Executive:

Board documents now fully moved to Google Drive. *Action Item:* Board book (onboarding content) needs updating

Governance

Meeting bi-monthly; next meeting is mid-June. Focus is board recruitment and new candidates.

Action Item: when Bylaws update is completed, we need to update conducting electronic voting protocols.

Action Item: Sept board meeting itinerary and details will be sent out within 2 weeks so that board members can book travel.

Executive session

1:30 Meeting Adjourned by Joyce Casey

Minutes transcribed by Scott Pankratz